

Role Description

Main Purpose of Position

Machining is a discipline which uses different machines such as a CNC Lathe, turning machine or drilling machines to produce bespoke parts or components. This will involve setting up, operating and adjusting settings and programmes. The apprentice will undertake a 4 year apprenticeship with a local training provider and will complete the Level 3 Apprenticeship Standard.

Areas of Responsibility

- ✓ Develop the ability to follow instructions on how to set up machinery to perform specific functions.
- ✓ Learn how to use the correct processes and understand technical drawings.
- ✓ Establish an understanding of the different materials which may be used within the manufacturing environment.
- ✓ Working with relevant stakeholders such as internal and external customers.
- ✓ Work within Health & Safety guidance and risk assessment.
- ✓ Gain confidence in reporting problems and issues.
- ✓ Assist in providing accurate and relevant information as determined by the Team Leader.
- ✓ Any other duties deemed suitable by the Fab/ Weld Team Leader

Reporting Relationships

Reports to: Team Leader

Direct reports: None



Person Specification

Qualifications	Essential	Desirable
English GCSE grade C/4 or above	✓	
Mathematics GCSE grade C/4 or above	✓	
Skills & Abilities	Essential	Desirable
Good written and verbal communication	✓	
Able to self-manage work, prioritise, and take initiative	✓	
Able to work to deadlines	✓	
Maintain professional relationships with all stakeholders	✓	
Self-motivated and enthusiastic	✓	
Other	Essential	Desirable
Willingness to learn and develop new and existing skills	✓	
Honest, reliable, and good time keeping	✓	
Willingness to undergo Baseline security clearance	✓	

Signed [TITLE]:

Date:

Signed [LINE MANAGER]:

Date:

